



685-2022 ADDENDUM 1

MANAGED NETWORK SECURITY RESOURCE PROVISION

URGENT

PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE BID/PROPOSAL

ISSUED: December 9, 2022
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THIS ADDENDUM SHALL BE INCORPORATED INTO THE BID/PROPOSAL AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS

Template Version: A20190115

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid/Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 10 of Form A: Bid/Proposal may render your Bid/Proposal non-responsive.

PART A – BID/PROPOSAL SUBMISSION

Replace: 685-2022 Form B - Prices with 685-2022 Addendum 1- Form B(R1) - Prices. The following is a summary of changes incorporated in the replacement Bid/Proposal Submission:

Form B(R1): Revised description and approximate quantity for Items No. 2 to 4.

Page numbering on some forms may be changed as a result.

PART D – SUPPLEMENTAL CONDITIONS

Revise: D2.1(f) to read:

D2.1(f) Hours of Operation:

- (i) Business Hours: Monday – Friday **0800h-1630h Central** except statutory holidays; and
- (ii) After Hours: Monday – Friday **1630h-0800h Central / Saturday – Sunday 24h**

Page numbering on some forms may be changed as a result.

PART E – SPECIFICATIONS

Revise: E2.3 to E2.5 to read:

E2.3 **Item No. 2 – Frontline security administration and support services – After Hours** shall be the augmentation of frontline network security resources, measured in hourly rate **on an incident basis**, for remotely performing functions during the hours specified in **D2.1(f)(ii)**, including but not limited to the following:

- (a) Fulfilling operational Network Security requests, including but not limited to firewall rule change requests, by:
 - (i) Participating in the execution of changes related to projects, such as being involved in after-hours production server migrations, under the guidance of project members.
- (b) Performing regular administrative and maintenance activities within various Network Security systems, including but not limited to:
 - (i) Executing after-hours system upgrades; and
 - (ii) Execution of regularly-scheduled after-hours maintenance activities like monthly failover-rebooting of firewalls.

- E2.4 **Item No. 3 – Senior designer services – Business Hours** shall be the augmentation of senior Network Security design and architecture services, measured in hourly rate **on task basis**, for remotely performing functions during the hours specified in **D2.1(f)(i)**, including but not limited to the following:
- (a) Participating as a senior designer on projects requiring Network Security expertise;
 - (b) Participating from a Network Security perspective in the planning and design of technical architectures, major system upgrades, complex business system implementations, and continuous improvement activities;
 - (c) Serving as a mentor and escalation path as required for operational staff; and
 - (d) Generating documentation (procedures, presentations, diagrams, specifications, etc.) in support of design and operational functions.
- E2.5 **Item No. 4 – Senior designer services – After Hours** shall be the augmentation of senior Network Security design and architecture services, measured in hourly rate **on an incident basis**, during the hours specified in **D2.1(f)(ii)**, for remotely performing functions including but not limited to the following:
- (a) Serving as an escalation path as required for operational staff when performing after-hours changes related to relevant project deliverables.

QUESTIONS AND ANSWERS

- Q1: The RFP references that the total contract value has a maximum of \$300,000. Given the hours that are identified in the pricing form, this would equate to a maximum of \$80/hr. Do I understand this correctly?
- A1: See Addendum 1
- Q2: Does Winnipeg require the resource to work 100% onsite or remotely? If remotely, is the City of Winnipeg accepting consideration for offshore resources that are qualified for the scope of services?
- A2: Yes, the services are provided 100% remotely. The City will accept the offshore resources as long as they have the required qualifications, good oral and written English language skills and work during the required hours. The qualification and skills will be validated through past projects and reference checks.
- Q3: Does Winnipeg have key milestones and associated timeline to be considered for planning?
- A3: There is a variety of tasks and projects the resources are to assist with, no specific key milestones can be provided in advance. Key milestones and timelines will be provided on an on-going basis after the resources are on-boarded.
- Q4: Does Winnipeg anticipate a different hourly rate to be presented between Business Hours and After Hours? How many hours a week is the City of Winnipeg anticipating for After Hours per billable resource?
- A4: Yes, the rates may be different between Business Hours and After Hours. See Addendum 1.